

**COURT OF APPEAL, THIRD APPELLATE DISTRICT  
CRIMINAL APPEAL INFORMATION SHEET**

Case Title:

County:

Trial Court Case No:

Trial Judge:

Defendant's date of birth or CDC number (if known):

Nature of the conviction, e.g., murder, robbery, etc:

Is there a co-defendant?                      YES      NO      *(Please circle one)*

Co-defendant's name:

Notice of Appeal Filed?

YES      NO      *(Please circle one)*

*\*Use additional paper to provide information on additional co-defendants, please.\**

Institution to which appellant was committed:

If granted bail or probation, appellant's last known address:

Trial counsel **was:**      Appointed      Retained      *(Please circle one)*

Name and address of trial attorney:

**RULE 31(A) - THE APPEAL IS UNTIMELY**

- ( ) Pursuant to Rule 31(a), the notice of appeal is inoperable as it was received after the expiration of the period prescribed for filing such notice.  
*Forward documents 2, 3, 4, and 8.*  
*Do not prepare the record.*

**APPEAL AFTER TRIAL**

- ( ) Defendant was convicted after a ( ) jury trial, or ( ) court trial.  
*Forward documents 1, 3, 4 and 5.*  
*Please prepare the record.*

**SENTENCING or P.C. 1538.5 ISSUES**

- ( ) The notice of appeal states that the appeal is based solely on grounds occurring after entry of plea which do not challenge the validity of the plea.  
*Forward documents 1, 3, 4 and 5.*  
*Please prepare the record.*
- ( ) The notice of appeal states that the appeal is based solely on grounds involving a search and seizure, the validity of which was contested pursuant to P.C. section 1538.5.  
*Forward documents 1, 3, 4 and 5.*  
*Please prepare the record.*

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**RULE 31(D) - P.C. 1237.5 STATEMENT ISSUES**

*(Please forward documents 1 and 3 - 6 under the following circumstances.)*

- ( ) **PENDING:** Defendant has filed the statement required by P.C. section 1237.5 and that statement has been submitted to the trial court for action.  
*Do not prepare the record unless the notice of appeal is operable under other sections of 31(d).*
- ( ) **GRANTED:** The trial court has executed and filed its order granting the certificate of probable cause.  
*Add documents 7 and, if applicable, 10.*  
*Please prepare the record.*
- ( ) **DENIED:** The trial court has executed and filed its order denying the certificate of probable cause.
- ( ) a. **OPERABLE:** The notice of appeal still complies under other sections of rule 31(d).  
*Add documents 7, and, if applicable, 10.*  
*Please prepare the record.*
- ( ) b. **INOPERABLE:** The notice of appeal does not meet the requirements of rule 31(d).  
*Add documents 7, 9 and, if applicable, 10.*  
*Do not prepare the record.*

**NONCOMPLIANCE WITH 31(D)**

- ( ) Defendant has not filed the statement required by section 1237.5 of the P.C. and/or the appeal does not comply with Rule 31(d).  
*Forward documents 1, 3, 4, and 9.*  
*Do not prepare the record.*

**OTHER**

- ( ) Please explain what is being appealed:

*Forward documents 1, 3, 4 and any other relevant information.*  
*Please prepare the record.*

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**DOCUMENTS TO BE FORWARDED TO THE COURT OF APPEAL**  
**(TWO COMPLETE SETS OF EACH)**

1. File stamped notice of appeal.
2. Receive stamped notice of appeal.
3. File stamped abstract of judgment and/or order being appealed.
4. This information sheet.
5. P.C. section 1240.1 statement - (original application for appointment of counsel, if applicable).
6. P.C. section 1237.5 statement (if applicable).
7. Executed and filed trial court's order either granting or denying certificate of probable cause.
8. Your letter to defendant advising that the notice of appeal was marked "received" and not "filed", etc.
9. Your letter to defendant advising that the notice of appeal was filed but is inoperable as there was no statement as required by 1237.5 of the P.C. or that the trial court has denied the certificate of probable cause, etc.
10. Amended information sheet.

Dated: \_\_\_\_\_

\_\_\_\_\_  
TRIAL COURT CLERK

By: \_\_\_\_\_  
Deputy Clerk